FEDERATION INTERNATIONALE DE GYMNASTIQUE

49TH FIG ARTISTIC GYMNASTICS WORLD CHAMPIONSHIPS

STUTTGART (GER)

4 – 13 October, 2019

WORKPLAN

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FOREWORD

The Workplan for the 49th FIG Artistic Gymnastics World Championships (WCH) in Stuttgart (GER) to be held from 4 October to 13 October 2019 has been developed between the FIG Headquarters, the FIG MTC and WTC and the LOC, in accordance with the following FIG regulations and rules (as valid in 2019):

- Statutes
- Technical Regulations
- Judges' Rules (General and Specific per discipline)
- MAG Code of Points 2017-2020 (including NSL# 32, 33, 34 and 35)
- WAG Code of Points 2017-2020 (including NSL# 42 and 43 and Help Desk 7th Edition)
- Rules for FIG restricted Teams and Individual WCH
- Apparatus Norms
- Advertising and Publicity Rules
- Rules for Accreditation
- Medical Organization of the Official FIG Competitions and Events
- Anti-doping Rules
- Regulations for Award Ceremonies
- Media Rules
- License Rules
- and subsequent decisions of the FIG Executive Committee and Technical Committees.

All participating Federations commit to respect the Statutes and all FIG Regulations, especially with regards to the license, the age and the nationality of the gymnasts, as well as the respective Regulations concerning "Insurance'' Art. 11.6 of the Technical Regulations.

Federations which have not fulfilled their financial obligations towards the FIG (such as annual membership fees, unpaid invoices, non-refundable entry fee) and the LOC (e.g. hotel accommodation, meals) will not be allowed to participate in these WCH.

1. FEDERATION INTERNATIONALE DE GYMNASTIQUE (FIG)

Fédération Internationale de Gymnastique
Contact Persons: Terhi Toivanen (MAG) and Céline Cachemaille (WAG)
Avenue de la Gare 12A
Case Postale 630
CH - 1001 Lausanne
Tel (FIG line): +41 (0)21 321 55 10
Tel (direct lines): T. Toivanen: +41 (0)21 321 55 33 and C. Cachemaille: +41 (0)21 321 55 14
Email: ttoivanen@fig-gymnastics.org and ccachemaille@fig-gymnastics.org
Website: www.gymnastics.sport

FIG Officials

FIG President	Morinari Watanabe
FIG 2nd Vice-president	Nellie Kim
MAG Jury of Appeal and Supervisory Board President	Jesus Carballo
MAG Jury of Appeal and Supervisory Board Member	Ali Zaater
WAG Jury of Appeal and Supervisory Board President	Naomi Valenzo
WAG Jury of Appeal and Supervisory Board Member	Youssef Al-Tabbaa
FIG Anti-Doping, Medical, and Scientific Commission Representative	Dr. Yasunobu Iwasaki
FIG Apparatus Commissioners	Daniel Fesser / Jakob Raab

Men's Technical Committee and Superior Jury

MTC President (President of the Superior Jury)	Arturs Mickevics
MTC 1st Vice-president (SR Apparatus Supervisor)	Andrew Tombs
MTC 2nd Vice-president (PB Apparatus Supervisor)	Julio Marcos Felipe
MTC Member (HB Apparatus Supervisor)	Holger Albrecht
MTC Member (FX Apparatus Supervisor)	Jeffrey Thompson
MTC Member (VT Apparatus Supervisor)	Hiroyuki Tomita
MTC Member (PH Apparatus Supervisor)	Liping Huang

Women's Technical Committee and Superior Jury

WTC President (President of the Superior Jury)	Donatella Sacchi
WTC 1st Vice-president (FX Apparatus Supervisor)	Kym Dowdell
WTC 2nd Vice-president (UB Apparatus Supervisor)	Qiurui Zhou
WTC Member (Member of the Superior Jury)	Liubov Andrianova
WTC Member (BB Apparatus Supervisor)	Elena Davydova
WTC Member (VT Apparatus Supervisor)	Johanna Gratt
Member of the Superior Jury	Nadezda Seile

MAG and WAG Athletes' Representatives

MAG	Aljaz Pegan	WAG	Oksana Chusovitina To conduct the WAG Athletes' Meeting only

MAG and WAG Technical Committees liaisons

MAG	Achim Vogel	WAG	Inge Funk

FIG Staff

FIG Secretary General	Nicolas Buompane
FIG Sports Director and Technical Coordinator	Steve Butcher
FIG MAG Sports Manager	Terhi Toivanen
FIG WAG Sports Manager	Céline Cachemaille
FIG Marketing and Communication Director	Olivier Strebel
FIG Media Officer	Meike Behrensen
FIG Editor	Amanda Turner
FIG Editor	Joanne Harris
FIG Technology / Internet	Pierre Droz
FIG Official Photographer	Volker Minkus
FIG TV Coordinator and Producer	Jean-François Rossé

TV – Host Broadcaster

HB	SWR - Südwestrundfunk

Longines – IRCOS

Longines Team Leader	Christophe Pittet

2. LOCAL ORGANISING COMMITTEE (LOC)

STB Marketing und Event GmbH
Contact Person: Jörg Hoppenkamps
Fritz-Walter-Weg 19, GER - 70372 Stuttgart
Tel: + 49 711 28077 782
Fax: + 49 711 28077 272
Email: hoppenkamps@stuttgart2019.de
Website: http://www.stb.de
Event website: https://www.stuttgart2019.de/
Event website password-protected for delegations: team.stuttgart2019.de/delegations

LOC Officials

Officials		Heads of Departments	
President DTB	Alfons Hölzl	Project Manager	Alexander Fleige
President STB	Wolfgang Drexler	Operation	Jennifer Lerch
Secretary General DTB	Michaela Röhrbein	Delegation	Judith Nagel
Vice-President Executive Management STB	Wolfgang Fleiner	Communication	Hannes Hasspacher
CEO DTB Service GmbH	Eric Schneidenbach	Production	Alexander Fleige, Jens Zimmermann
CEO LOC/ STB Marketing und Event GmbH	Jörg Hoppenkamps	Sales	Eric Schneidenbach, Purna Markus
Sports Director DTB	Wolfgang Willam	Site Events	Kristin Sroka
		Marketing	Christine Scheller

Staff			
Accreditation	Ursula Pfau-Maissa	Local Sales	Alexander Reichert, Fabienne Gehrmann
Apparatus Logistics	Dirk Schweitzer	Logistics	Christopher Lauber
Athletes Lounge	Immanuel Kober	Medical Services/Anti Doping	Carina Sailer
Award Ceremony and Protocol	Michaela Netzer-Voit	Online/Social Media	Sina Beranek
Training Management	Bettina Ländle	Salto Mondiale	Sandra Lohmann
Competition Management	Konstanze Schneider, Katja Singer	Shuttle	Klaus Voit
Competition Office	Gabi Kreher	Sports Presentation	Dmitry Zimmermann, Sven Heib
Delegation Services	Isabel Schellenberg	Technical + Media	Michael Schuh
Fair	Thorsten Weiß	Ticketing	Sybille Daubenfeld
Finance	Katrin Foucauld	Venue	Michael Wotruba
Floor Manager	Matthias Kreher	VIP Management	Sören Schöll, Alexander Romanowski
Internal Communication	Sabine Weichert	Volunteers	Selina Grau
Judges Organisation	Anna Kletetschka	Youth Camp	Jessica Gerstenlauer, Michael Jackl
Kids Club	Stephan Scheel, Annika Jung		

Sport Information Desk (SID)

The Sport Information Desk (SID) will be located in the Athletes' Lounge at the Porsche Arena and will be in operation during all Training, Warm-up, and Competition times (Appendix 1).

SID phone and WhatsApp number: 49 (0) 151-19392077 (also printed on the back of the Accreditation card)

SID Email address: delegations@stuttgart2019.de

Training and competition schedules, start lists, results and a range of information related to the WCH will be available in a special section for delegations on the event website at team.stuttgart2019.de/delegations (not accessible via the general event website but only via this direct link). The access is password protected. The password will be sent to the NFs' contact addresses via Email.

Delegations' Mail boxes will be set up at the SID. All information in addition to the Workplan regarding competition, warm-up, training, notification of meetings, transport, official functions, as well as FIG and LOC correspondences will be distributed via the Delegation Mail boxes. For the sake of the environment and to avoid unnecessary copying, the LOC will not provide printed copies of this Workplan to Delegations upon arrival. Please download or print the Workplan in the number needed and bring it to Stuttgart with you. Additional forms will be available at the SID.

A special SID card will be issued to each Head of Delegation or his/her Representative. This card must be shown by the Head of Delegation or his/her Representative when collecting all information from their Delegation Mail box. The delegation member designated to collect the information will be required to sign for the information collected. All inquiries should be directed to the SID.

Additional information desks might be set up on the official arrival day in hotels accommodating many delegations if the volunteers' situation permits this service.

Judges' Information Desk: An Information Desks will be set up at the Judges' hotels (in the lobby of the Messehotel Europe) with opening hours as follows: 28 September-29 September: 08:00-22:00 and 30 September-3 October: 09:00-12:00. Judges will receive their accreditation cards and information there on these days. Judges arriving later are asked to pick up their accreditations at the Accreditation Center.

Liaison Officers

The Official Language will be English. No designated Liaison Officers will be assigned to escort each Federation. LOC hosts and hostesses will be available to assist with translation (if required) during meetings and as per media requests. They will also be able to assist Delegation members with general event information. Please contact the SID for assistance.

3. PROVISIONAL PROGRAMME (SUBJECT TO CHANGES)

DATE / TIME	DESCRIPTION	LOCATION
Thu. 26 September		
As Announced	Arrival of the WTC	As Announced
As Needed	Meeting FIG staff-LOC Staff	FIG Room
Fri. 27 September		
As Announced	Arrival of the D-WAG Judges	As Announced
As Needed	Meeting FIG staff-LOC Staff	FIG Room
10:00-18:00	WTC Meeting	WTC Room
Sat. 28 September		
As Announced	**Official Arrival of the Delegations**	**As Announced**
As Announced	Arrival of the MTC	As Announced
As Needed	Meeting FIG staff-LOC Staff	FIG Room
As per Schedule	Apparatus Control	Relevant Halls
09:30-12:30	WTC Meeting	WTC Rooms
14:00-16:30	Meeting with D-WAG Judges	Meeting Room

DATE / TIME	DESCRIPTION	LOCATION
Sun. 29 September		
As Announced	Arrival of the D-MAG Judges	As Announced
As per Schedule	**MAG and WAG Training**	**Training Halls**
As Needed	Meeting FIG staff-LOC Staff	FIG Room
As per Schedule	Apparatus Control	Relevant Halls
10:00-18:00	MTC Meeting	MTC Rooms
11:00-12:00	WTC Meeting	WTC Room
13:00-17:00	WAG Judges' Instruction, draw for Qualif., Longines' Briefing	Meeting Room
16:00-18:00	LOC Rehearsals (Event Presentation Review, Ceremonies)	Field of Play
16:30-19:30	Distribution of Competitors' Bib numbers	SID
20:00-21:00	**Orientation Meeting**	Orientation Meeting Room HMSH
Mon. 30 September		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
08:00-08:30	WAG Judges' Briefing	Meeting Room
As per Schedule	WAG Warm-up	Warm-up Hall
As per Schedule	**WAG Podium Training (Day 1 – Subdivisions 1 to 6)**	**Field of Play**
All Day	WAG Athletes' portrait photo session and Fujitsu Dimensions	Press Relation Room
09:00-12:00	MTC Meeting	MTC Room
14:00-18:00	Meeting with D-MAG Judges	Meeting Room
Tue. 1 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
08:00-08:30	WAG Judges' Briefing	Meeting Room
As per Schedule	WAG Warm-up	Warm-up Hall
As per Schedule	**WAG Podium Training (Day 2 – Subdivisions 7 to 12)**	**Field of Play**
All Day	WAG Athletes' portrait photo session and Fujitsu Dimensions	Press Relation Room
11:00-12:00	MTC Meeting	MTC Room
13:00-17:00	MAG Judges' Instruction, draw for Qualif./AA Final, Longines' Briefing	Meeting Room
Wed. 2 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
As Needed	WTC Meeting	WTC Room
09:00 and 09:15	WAG Judges' Leisure Day	Esslingen
09:00-09:30	MAG Judges' Briefing	Meeting Room
As per Schedule	MAG Warm-up	Warm-up Hall
As per Schedule	**MAG Podium Training (Day 1 – Subdivisions 1 to 4)**	**Field of Play**
All Day	MAG Athletes' portrait photo session and Fujitsu Dimensions	Press Relation Room
Thu. 3 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
As Needed	WTC Meeting	WTC Room
09:00-09:30	MAG Judges' Briefing	Meeting Room
As per Schedule	MAG Warm-up	Warm-up Hall
As per Schedule	**MAG Podium Training (Day 2 – Subdivisions 5 to 8)**	**Field of Play**
All Day	MAG Athletes' portrait photo session and Fujitsu Dimensions	Press Relation Room
16:00-16:30	Opening Press Conference	Press Relation Room
17:30-19:30	**Heads of Delegation Welcome Reception**	**Theaterhaus**
19:30-21:30	**Opening Ceremony**	**Theaterhaus**

DATE / TIME	DESCRIPTION	LOCATION
Fri. 4 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
As Needed	MTC Meeting	MTC Room
08:45 and 09:00	MAG Judges' Leisure Day	Porsche Museum
08:00-08:30	WAG Judges' Briefing	Meeting Room
As per Schedule	WAG Warm-up	Warm-up Hall
As per Schedule	**WAG Qualifications (Day 1)**	**Field of Play**
09:00-	Subdivision 1	Field of Play
11:00-	Subdivision 2	Field of Play
13:30-	Subdivision 3	Field of Play
15:30-	Subdivision 4	Field of Play
18:00-	Subdivision 5	Field of Play
20:00-	Subdivision 6	Field of Play
Sat. 5 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
As Needed	MTC Meeting	MTC Room
08:00-08:30	WAG Judges' Briefing	Meeting Room
As per Schedule	WAG Warm-up	Warm-up Hall
As per Schedule	**WAG Qualifications (Day 2)**	**Field of Play**
09:00-	Subdivision 7	Field of Play
11:00-	Subdivision 8	Field of Play
13:30-	Subdivision 9	Field of Play
15:30-	Subdivision 10	Field of Play
18:00-	Subdivision 11	Field of Play
20:00-	Subdivision 12	Field of Play
Sun. 6 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
11:00-18:00	WTC Meeting and Judges' analysis of WAG Qualification	WTC Room
09:00-09:30	MAG Judges' Briefing	Meeting Room
As per Schedule	MAG Warm-up	Warm-up Hall
As per Schedule	**MAG Qualifications (Day 1)**	**Field of Play**
10:00-	Subdivision 1	Field of Play
13:00-	Subdivision 2	Field of Play
16:30-	Subdivision 3	Field of Play
19:30-	Subdivision 4	Field of Play
Mon. 7 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
11:00-As Needed	WTC Meeting and Judges' analysis of WAG Qualif. (if needed)	WTC Room
09:00-09:30	MAG Judges' Briefing	Meeting Room
As per Schedule	MAG Warm-up	Warm-up Hall
As per Schedule	**MAG Qualifications (Day 2)**	**Field of Play**
10:00-	Subdivision 5	Field of Play
13:00-	Subdivision 6	Field of Play
16:30-	Subdivision 7	Field of Play
19:30-	Subdivision 8	Field of Play

DATE / TIME	DESCRIPTION	LOCATION
Tue. 8 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
11:00	LOC Rehearsal (Ceremonies)	Field of Play
11:00-17:30	MTC Meeting and Judges' analysis of MAG Qualification	MTC Room
11:15 - 11:45	Interim Summary Press Conference	Press Relation Room
13:00-14:00	WAG Judges' Briefing and Draw for Team Final	Meeting Room
As per Schedule	WAG Warm-up	Warm-up Hall
14:30-17:05	**WAG Team Final and Award Ceremony**	**Field of Play**
17:30-19:00	FIG President Meeting with Top MAG Coaches (by invitation only)	FIG Room
Wed. 9 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
10:00-13:00	WTC Meeting and Judges' analysis of WAG Team Final	WTC Room
11:00-As Needed	MTC Meeting and Judges' analysis of MAG Qualif. (if needed)	MTC Room
12:15-13:15	MAG Judges' Briefing and Draw for Team Final	Meeting Room
As per Schedule	MAG Warm-up	Warm-up Hall
13:45-17:00	**MAG Team Final and Award Ceremony**	**Field of Play**
17:30-19:00	FIG President Meeting with Top WAG Coaches (by invitation only)	FIG Room
Thu. 10 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
08:00-11:00	MTC Meeting and Judges' analysis of MAG Team Final	MTC Room
11:30-13:30	MAG Round Table	Meeting Room
13:30-14:30	MAG Athletes' Meeting	Meeting Room
14:30-15:30	WAG Judges' Briefing and Draw for AA Final	Meeting Room
As per Schedule	WAG Warm-up	Warm-up Hall
16:00-18:45	**WAG All-Around Final and Award Ceremony**	**Field of Play**
Fri. 11 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
08:00-11:00	WTC Meeting and Judges' analysis of WAG AA Final	WTC Room
11:30-13:30	WAG Round Table	Meeting Room
13:30-14:30	WAG Athletes' Meeting	Meeting Room
14:30-15:30	MAG Judges' Briefing	Meeting Room
As per Schedule	MAG Warm-up	Warm-up Hall
16:00-19:25	**MAG All-Around Final, Longines Prize, and Award Ceremony**	**Field of Play**
Sat. 12 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
10:00-11:30	FIG President Round Table	Meeting Room
11:30-13:30	MTC Meeting and Judges' analysis of MAG AA Final	MTC Room
14:00-14:45	MAG Judges' Briefing and Draw for App. Final (FX, PH, SR)	Meeting Room
14:45-15:30	WAG Judges' Briefing and Draw for App. Final (VT, UB)	Meeting Room
14:30-15:30	MAG and WAG Warm-up on the Field of Play	Field of Play
16:00-19:50	**Apparatus Finals (Day 1)**	**Field of Play**
16:00	MAG Floor Exercise	Field of Play
Immed. after MAG FX	WAG Vault	Field of Play
Immed. after WAG VT	**Award Ceremonies MAG FX / WAG VT**	**Field of Play**
Immed. after Vict. Cere	MAG Pommel Horse	Field of Play
Immed. after MAG PH	WAG Uneven Bars	Field of Play
Immed. after WAG UB	MAG Rings	Field of Play
Immed. after MAG SR	**Award Ceremonies MAG PH / WAG UB / MAG SR**	**Field of Play**

DATE / TIME	DESCRIPTION	LOCATION
Sun. 13 October		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
09:30-11:00	Round Table on Medical, Anti-doping Fight, and Education	Meeting Room
11:15 - 11:45	Closing Press Conference	Press Relation Room
12:00-13:00 (TBC)	WTC Meeting and Judges' analysis of WAG App. Finals (VT/UB)	WTC Room
11:00-11:45	MAG Judges' Briefing and Draw for App. Final (VT, PB, HB)	Meeting Room
11:45-12:30	WAG Judges' Briefing and Draw for App. Final (BB, FX)	Meeting Room
11:30-12:30	MAG and WAG Warm-up on the Field of Play	Field of Play
13:00-16:50	**Apparatus Finals (Day 2)**	**Field of Play**
13:00	MAG Vault	Field of Play
Immed. after MAG VT	WAG Balance Beam	Field of Play
Immed. after WAG BB	**Award Ceremonies MAG VT / WAG BB**	**Field of Play**
Immed. after Vict. Cere	MAG Parallel Bars	Field of Play
Immed. after MAG PB	WAG Floor Exercise	Field of Play
Immed. after WAG FX	MAG Horizontal Bar	Field of Play
Immed. after MAG HB	**Award Ceremonies MAG PB / WAG FX / MAG HB**	**Field of Play**
Immed. after Vict. Cere	**Closing Ceremony**	**Field of Play**
19:00-23:00	**Farewell Party**	**Sonja Merz (Wasen Tent)**
Mon. 14 October		
As Announced	**Official Departure of the Delegations and Judges**	**As Announced**
As Needed	MTC Meeting, Judges' analysis of MAG App. Finals and finalization	MTC Room
As Needed	WTC Meeting, Judges' analysis of WAG App. Finals (BB/FX), finalization	WTC Room
Tue. 15 October		
As Announced	Departure of the MTC and WTC	As Announced

4. PARTICIPATION RIGHTS AND ACCREDITATIONS

Participation Rights

Please refer to the Directives for details on participation rights, (media) accreditations, maximum delegation size, supplementary accreditations, payment procedures, and insurance deadlines.

A list including all medical personnel duly approved by the FIG is published on the FIG web site. Medical personnel seeking accreditation for these WCH and who are not on this list must send to the FIG offices (attention Mr. Loïc Vidmer at lvidmer@fig-gymnastics.org) a copy of their medical certificate/diploma duly translated in English or French. They must also complete as soon as possible but at the very latest at the deadline of the nominative registration, the form called "Form to be accredited as Medical Doctor or Paramedical staff at FIG Events (2015 edition)", which can be downloaded from the FIG database after creating a profile for medical staff, (please refer to the FIG database User instructions available on the FIG administration website). Without this document, the accreditation of the medical personnel will not be released.

Accreditation Principles

FIG Accreditation rules have to be strictly respected. The accreditation identifies individuals in good standing from FIG affiliated federations participating in the event. It indicates and defines individuals' right to access to the different zones as per their functions (Appendices 1 and 2). All participants and officials are required to wear their Accreditation Cards at all times.

The accreditation is personal, non-transferable and compulsory to have access to the training, warm-up, and competition halls, the official functions and the transport system of the LOC (the LOC transport system will only be accessible if the accommodation was booked through the LOC). The access in the Warm-up Hall is strictly limited to the gymnasts participating in the specific competition and according to the warm-up schedule, with the appropriate delegation member (with transferable access card for the Head of Delegation and Team Manager). The accreditation card is also necessary to pass the security controls.

Access rights for “lunch and dinner” (located in or right next to the **Competition Hall** for those entitled) will be controlled by the QR-code printed on the accreditation card (lunches and dinners are only accessible if they were booked through the LOC). No meal vouchers will be distributed.

Any misuse of an accreditation (zone, time, transfer, etc.) will lead to the withdrawal of the accreditation and a fine of CHF 2500.- for each case.

In case of lost or stolen accreditation cards, the LOC and the FIG must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (**€**200).

Accreditation Center

The accreditation center will be located and open as follows:

- Location: Tent beside the delegation entrance of the venue area (see Appendix 1)
- Opening Dates: from 28 September till 13 October
- Opening Hours: - 28 September: 07:30-22:00
  - from 29 September till 13 October: the accreditation center opens 30 min before training and closes 30 min after training

Accreditations will be distributed at the accreditation center to the Head of Delegation or his/her Representative. For all Delegations arriving on the official arrival day (i.e. on 28 September 2019), transport for the Head of Delegation plus 1 additional person from the hotel to the accreditation center and back will be provided by the LOC transportation service with vans (separate schedule). Heads of Delegation or their representatives arriving with their delegation on other days have to make their way to the Accreditation Center by shuttle bus.

If Delegations have not uploaded all photos before the event and a photo needs to be taken at accreditation, this person must join the Head of Delegation. Please note that only the Head of Delegation or his/her Representative will be allowed into the accreditation center, plus one additional person per delegation and any delegation members with missing photos.

The Accreditation Rules will be strictly applied, notably as far as the number of accreditations per federation is concerned. No further accreditations may be issued without the prior approval of FIG. Any additional person is considered as a spectator and must buy entry tickets. Accreditations will not be delivered unless all financial, organizational and insurance obligations have been met.

Control and Distribution of the Required Material

At accreditation, the Head of Delegation or his/her Representative must:

- present to the LOC the valid passports of all Delegation members for proof of identity and control of Nationality. A copy of the passport of the accredited gymnasts and judges will be made and handed out to the FIG.
- present to the LOC the gymnasts’ valid FIG License for further age control and anti-doping purposes.
- check the correct names of the complete Delegation.
- finalize the necessary payments if needed (i.e. insurance, accommodations, and meals)
- show proof of the cover note or photocopy of the valid insurance policy either in English or in German (if not uploaded to the LOC online tool in advance).
- confirm the accuracy of the Federation National Anthem and National Flag presented by the LOC (Appendix 4). **There is no longer a need to bring them to the event.**

If a photo has to be taken in Stuttgart because none has been uploaded to the **LOC** online system, there will be a charge to the federation of **€20** per person payable at the time of accreditation.

At accreditation, the LOC will also:

- hand out the Transferable Access Cards, the Orientation Meeting Access cards (2 per Delegation), and the SID card.
- distribute the "Medical and anti-doping practical information"

Material to be handed in or collected at the SID

Right after accreditation, the Head of Delegation or his/her Representative must hand in the following material or confirm at the SID:

- confirm the NF contact details onsite that were previously submitted via the LOC online tool (Email and cell phone) for proper delivery of the gymnasts' start lists, judges' lists and results.
- hand in 2 CDs of the WAG competitors' floor exercise music (if any), including for each CD the:
    - Name of the Federation (official country code, example: SUI)
    - Full name of the gymnast
    - Duration of the music for the exercise

  WAG competitors' floor exercise music will then be available to be played via PCs for training and warm-up sessions. It is recommended that spare CDs be brought as well for safety reasons or in case of technical problems. The CDs will be returned to the Head of Delegation or his/her Representative via the SID at the conclusion of the delegation's competition.

At the SID, the LOC will also distribute and display information regarding the gymnasts' safeguarding plan.

Delegation Seating

The LOC will reserve a number of seats for the accredited delegation members in the venue (Appendix 2) as follows:

- From 04 to 07 October 2019, these seats are in blocks 202, 203, 208 and 209
- From 08 to 13 October 2019, these seats are in blocks 201, 202, 207, 208, 209, 33 and 4

These seats will be available on a first come, first served basis. Delegates will be requested not to sit in any other spectator seats within the arena unless permitted to do so by a representative of the LOC. Reserved places will also be put at the disposal of authorized officials and guests of honors.

Transferable Access Cards (TAC)

According to FIG Accreditation Rules:

- in order to access the Competition Area - Field of Play (Zone 1), all coaches, and medical personnel need to present a TAC in conjunction with their primary accreditation card.
- in order to access the Warm-up Hall (Zone 3), all Heads of delegation and Team Managers need to present a TAC in conjunction with their primary accreditation card.

All Delegations will therefore receive the appropriate number of TACs upon accreditation. Additional TACs may be delivered by FIG upon request by the delegation in case of conflicting schedules. The TACs are only transferable within the Federation's official delegation and appropriate function. Lost or stolen transferable cards will **not** be replaced.

5. INSURANCE

Delegation members with insufficient insurance cover must inform the LOC via the **LOC** online system in advance but by no later than **04 September 2019**. Please refer to Appendix 16 for details on the First Class Assistance provided by FIG for Athletes and Judges.

6. NOMINATIVE REGISTRATIONS

Please refer to the Directives for details on the three different steps for the Nominative Registration.

As per FIG Code of Ethics art. 2d), during the conduct of their activities, FIG members are expected to display correct conduct and deportment, to strictly follow the FIG Code of Conduct and to declare any conflict of interest between the organisation of which he/she is a member and all other organisations with which the FIG has relationships.

Any close family relative* to a competitive gymnast may not judge that gymnast or his/her unit (pair, group, etc.) at any FIG sanctioned event. If a conflict should or could appear, the president of the FIG is to be informed, so appropriate action can be taken.

**Note: definition of "close family relative":*

- *People who are or were married to, or live in a registered partnership or co-habit with a gymnast*
- *People who are related to a gymnast by birth or marriage in direct or in collateral line, including the following persons: grandparent, parent, uncle, aunt, brother, sister, child, grandchild, nephew and cousin.*

Fines

As per the Technical Regulations (Section 1, Reg. 4.1), the fine to be paid to FIG after missing the Nominative Registrations deadlines or after late Nominative Registration is of CHF 1'000.-.

The fine for not participating with a team or for participating with individual gymnasts only after the Definitive Registration has been made with a team is of CHF 1'000.-

FIG licences

Please refer to the Directives

Gymnasts' age limits

- The age of the **MAG gymnasts** in 2019 is minimum 18 years old (born 2001) or older.
- The age of the **WAG gymnasts** in 2019 is minimum 16 years old (born 2003) or older.

7. JUDGES' BREVET

Only judges with the appropriate and valid category of brevet for their function for this XIV Cycle (2017-2020) will be authorized to judge in Stuttgart (i.e. Category I, II, III).

8. CHANGE OF START LIST

Please refer to Section 1 Regulation 4.2 of FIG Technical Regulations for details on the provisions related to the changes to the lists of names (Appendix 3).

Competitors' bib numbers

The LOC will distribute the competitors' bib numbers to the Head of Delegation or his/her Representative at the SID on 29 September 2019 from 16:30 to 19:30. The loss of a competitor's bib number will have to be reported immediately to the SID.

The competitor's bib number must be firmly attached to the competition attire during the whole competition. Sponsors' advertisements on competition bib numbers should not be covered and must be clearly visible.

9. VENUE

Please refer to the Directives for pictures, descriptions, and the general plan of the Competition, Warm-up and Training Halls.

Specificities of the Competition Hall	The seating capacity is approximately 7'500 seats. The Field of Play is circular in configuration and approximately 4'500 square meters. The venue ceiling height is 12m. The height of the lighting grid over the Field of Play is 11m. The podium will be of **60cm** height and will cover a total of 991 square meters. **The Judges' panels and Apparatus Supervisor will sit in one line**. The necessary equipment for the musical accompaniment of women's FX will be provided (Appendix 2).

Specificities of the Warm-up Hall	The Warm-up Hall will be linked to the Competition Hall by a passage designated for the participants (Appendix 1). The apparatus will be identical to those in the Competition Hall. An additional stretching area will be provided in the Warm Up Hall. The necessary equipment for the musical accompaniment of women's FX will be provided. A **60cm high podium** will be provided in the Warm-up Hall for **Floor and Vault**. **Both Uneven Bars as well as Still Rings and High Bar** will be set-up with **a free standing weight system.**
Specificities of the Training Hall	The apparatus will be identical to those in the Competition Hall. An additional stretching area will be provided in each Training Hall. There will be three Training Halls for MAG and three Training Halls for WAG. The necessary equipment for the musical accompaniment of women's FX will be provided.

10. TRANSPORTATION AND VISAS

Please refer to the Directives for details on Visas, International Transportation, Local Transportation, Shuttle Services and deadlines. For earlier or later arrivals and departures, please contact directly the LOC in order to discuss the local transportation possibilities. Please note that transport on other days than the official arrival and departure days might be subject to fees.

Delegations are requested to upload arrival and departure information onto the **LOC** online system by **04 September 2019** at the latest.

Arrivals

The LOC personnel will welcome the Delegations at the Stuttgart airport at a counter in Terminal 1, Arrival Level, near the escalator to the subway. Delegations arriving at the Stuttgart Central Station will be met at the Info point in the central station hall. The Delegations will be requested to make their ways to meet with them.

Shuttle timetables will be provided to the Head of Delegation or his/her Representative upon arrival and will also be available at the SID upon request, on the event website, and on display at the official hotels.

Please refer to the Directives for further details on Arrivals.

Departures

If entitled, local transportation will be coordinated by the LOC from the Official Hotels to the departure area based on the information collected from the Delegations. Each Delegation will be asked to confirm the departure details of their members **at the SID during the first two days of their stay**. A detailed schedule for departures will be distributed via the Delegation Mail boxes and the event website.

Please refer to the Directives for further details on Departures.

Transport Office Phone Number

+49 (0) 176 34517036 for bus shuttle problems/ questions
+49 (0) 151 19392078 for LOC transport (other than bus shuttle)
(also printed on the back of the Accreditation card)

IMPORTANT NOTE ON THE STUTTGART TRAFFIC

Traffic in Stuttgart can be very heavy especially during rush hours (6:30 – 9:30 and 15:30 -19:00) but also at any time of the day due to various inner-city constructions sites and the Cannstatter Wasen beer festival, which takes place parallel to the WCH right next to the Competition Arena. We **STRONGLY** advise you to take an earlier bus and arrive ahead of time, rather than plan arrival tightly. The provided bus travel times are calculated for average traffic.

Hotels	Duration to Arena in Minutes	Bus Route
Wyndham Stuttgart Messe Airport	40*	1
Mövenpick Hotel Stuttgart Airport		
B&B Hotel Stuttgart-Vaihingen	40	2
Dormero Hotel Stuttgart	25	
B&B Hotel Stuttgart City	30	3
B&B Hotel Stuttgart Bad Cannstatt	15	
Youth Hostel Stuttgart Neckarpark	10	
Komfort Hotel Ludwigsburg	45	4
Best Western Hotel Favorit	40	
Ibis Budget Ludwigsburg	35	
Maritim Hotel Stuttgart	35	5
Youth Hostel Stuttgart International	25	
Judges Hotels	**Duration to Arena in minutes**	**Bus route**
Europe Kongresshotel	20*	7
Europe Messehotel		

*joint bus stop

Public Transport

Please note that the Public transport for the Stuttgart network is included in the accreditation. The accreditation card serves as ticket so do not forget it when using public transport. For information on the public network please refer to the VVS website http://en.vvs.de/home/ or download the "VVS" or "SSB BestPreis" App.

VVS App for iOS

VVS App for Android

More information regarding public transport stops and schedules for your hotel will be provided on the event website. On busy routes, public transport might be an alternative to bus shuttle service especially for getting to the arena.

11. ACCOMMODATIONS

Please refer to the Directives for details on the selection of official Hotels. Kindly note that in Category II, only the Wyndham, Mövenpick and Dormero hotels are now used as official hotels. All judges will stay at the Kongresshotel Europe and Messehotel Europe.

Each Federation will be requested to register online via the **LOC** online system their "Accommodation by Name" by **04 September 2019** at the very latest. The final payment to the LOC of the remaining 50% for all accommodation will be required by no later than **10 September 2019 (i.e. payment received on the LOC account)**. **Fines** as mentioned in the Directives will be **strictly** issued by the LOC for any missing or late payments of the total sum for the second deadline.

All inquiries concerning accommodation must be addressed directly to the LOC (delegations@stuttgart2019.de) as they will be responsible for handling all corresponding issues.

Check-in Time and Procedures

Each Official Hotel will have received a rooming list from those delegations who have submitted their registration. The room keys and hotel information will be distributed to the delegation upon their hotel check-in. For check-in times please refer to the table below.

Credit cards imprints will be made (at least one per Delegation) to cover all incidental costs during the Delegation's stay. Individuals wanting to use hotel services charged to their rooms are requested to present a credit card at the hotel reception upon arrival.

Check-out Time and Procedures

Please check with your hotel if a copy of the individual account of each delegation member will be available the day before departure. After confirmation, the balance due will have to be paid in full upon check-out. For check-out times please refer to the table below.

Delegations will be responsible for all hotel costs incurred, including all extra costs (such as hotel services, laundry, room service, mini-bar, parking, paid TV movies, telephone calls).

Any damages made to the Hotel facilities will be the exclusive responsibility of the Delegation concerned.

Hotel	Check-in from	Check- out by	Breakfast
B&B Bad Cannstatt	15:00	12:00	Mon-Fri: 6:30 - 10:00 Sat-Sun: 7:30 - 10:30
B&B Hotel Stuttgart - City	15:00	12:00	Mon-Fri: 6:30 - 10:00 Sat-Sun: 7:30 - 10:30
B&B Hotel Stuttgart - Vaihingen	14:00 to 24:00	12:00	Mon-Fri: 6:30 - 10:00 Sat-Sun: 7:30 - 10:30
Best Western Hotel Favorit	15:00	11:00	Mon-Fri: 6:15 - 10:00 Sat-Sun: 7:00 - 10:30
Dormero Hotel Stuttgart	15:00	12:00	Mon-Fri: 6:30 - 10:30 Sat-Sun: 7:00 - 11:00
Europe Kongresshotel	14:00	12:00	6:30 - 11:00
Europe Messehotel	14:00	12:00	6:30 - 11:00
Hilton	15:00	12:00	Mon-Fri: 6:00 - 10:00 Sat-Sun: 7:00 - 11:00
Ibis Budget Ludwigsburg	14:00	12:00	Mon-Fri: 6:30 - 10:00 Sat-Sun: 7:00 - 10:30
Jugendherberge Stuttgart Neckarpark	13:00 to 24:00	11:00	Mon-Fri: 7:00 - 10:00 Sat-Sun: 7:00 - 11:00
Jugendherberge Stuttgart International	13:00 to 24:00	10:00	Mon-Fri: 6:00 - 10:00 Sat-Sun: 6:30 - 11:00
Komfort Hotel Ludwigsburg	14:00	11:00	Mon-Fri: 7:00 - 10:00 Sat: 7:00 - 11:00 Sun: 8:00 - 11:00
Maritim	15:00 to 24:00	12:00	6:30 - 10:30
Mövenpick Hotel Stuttgart Airport	15:00	12:00	5:30 - 10:30
Wyndham Stuttgart Messe Airport	15:00 to 24:00	11:00	6:00 - 10:30

12. MEALS

Breakfast will be served at the respective hotels. Please refer to the table above for breakfast times. The daily meal packages contracted via the LOC **will solely be served in the catering tent** next to the Porsche-Arena. Meal times will be as follows:

- Lunch from 11:30 to 14:30
- Dinner from 18:00 to 22:00

If you booked a meal package and will not be able to attend due to overlapping training/competition times, please contact the SID until **04 September 2019** for an alternative meal arrangement.

Please refer to the Directives for details on the prices, reservations, arrangements, payments procedures as well as cancellation policy.

The names of each person who booked meals will have to be communicated via the **LOC** online system **until 4 September 2019** at the latest because entry to the catering tent will be checked via QR-Code on the Accreditation Card. Based upon the reservations and payment made by each Federation through the LOC, the different meal arrangements will be made as mentioned in the Directives. A variety of hot and cold food in sufficient quantities will be guaranteed each day. Menus will be designed to be nutritious, tasty, and of excellent quality.

The LOC will also provide the following:

- Refreshments consisting of water, coffee and tea, fruit, granola bars, chocolate bars and cookies in the training halls, the competition hall, and the Athletes' Lounge
- At the Competition Venue, meals free of charge for:
  - MAG and WAG Judges during the MAG and WAG Podium Trainings
  - working MAG and WAG Judges during the MAG and WAG Qualifications.

The final payment to the LOC of the remaining 50% for the meals (and Farewell Party) will be required by no later than **10 September 2019 (i.e. payment received on the LOC account)**. **Fines** as mentioned in the Directives will be **strictly** issued by the LOC for any missing or late payments of the total sum for this deadline.

All inquiries concerning meals (and Farewell Party) must be addressed directly to the LOC (delegations@stuttgart2019.de) as they will be responsible for handling all corresponding issues.

Farewell Party

Accredited Delegation members, who will stay at one of the official hotels and will book their accommodation through the LOC, will receive a free ticket for the Farewell Party. The Party will not be open to the media, with the exception of one ENG crew of the Host Broadcaster

This function will be held at the Sonja Merz (Wasen Tent) on 13 October 2019 from 19:00 to 23:00. Traditional German Beer Festival food will be served. Bus transfers will be organized between the Hotels and the Party as per schedule. Transport Information will be distributed via the Delegation Mail boxes and the event website.

The Farewell Party will be held in a traditional German beer tent. The typical beer festival atmosphere, Swabian food and drinks and the relaxed party feeling will make this farewell function a unique experience. Since alcoholic beverages will be available, it is the responsibility of the individual Head of Delegation and his/her representative to ensure the responsible use of alcohol of his /her delegation members under the full legal age of 18. German legal drinking age for beer, wine and champagne is 16 years. For spirits and high-proof alcohol it is 18 years. The dress code for this evening is casual. The beer tent will be shared with WCH volunteers and selected gymnastics fans who promoted the WCH in their local clubs prior to the event. However, the delegation area and the volunteers / fan area will be separated by barriers.

Please refer to the Directives for details on the reservations as well as the payments procedures and the cancellation policies for all other persons willing to attend the Farewell Party or buy additional tickets.

13. TRAINING FORMAT AND PROGRAMME

Drawing of Lots

The drawing of lots for the Qualifications and the Apparatus Finals was conducted on 16 July 2019 at 11:00 at the Stuttgart City Hall (for results: https://www.gymnastics.sport/site/events/detail.php?id=14274#loaded). As per FIG Technical Regulations Art. 4.2, after this draw, no gymnast can be added to the number of gymnast(s) declared in the Definitive Registration. No additional gymnasts may appear at the accreditation

Early or late training opportunities

No early or late training opportunities will be available at the official competition, warm-up or training venues. The LOC will **not** make arrangements in local facilities either.

Official training schedules

The Official training schedules and the composition of the different training groups are included in Appendix 12 for MAG and WAG (subject to minor modifications).

While the MAG Training sessions are free, specific times have been established for the WAG Training sessions. Reserve gymnasts will have the same training rights as other gymnasts.

The LOC will strictly monitor the rotations and training orders of each group and the Delegations will have to respect the designated training times and the allocated training halls. Each gymnast will have minimum 3 ½ hours per day in 2 sessions, one comprising more than one hour and one comprising 2 or more hours. Changes to the official scheduled training hours will not be accepted and Delegations will be responsible for following the official training schedules.

After the Qualifications, sufficient training sessions will be available to the teams and gymnasts (including the reserves) who have qualified for the Team Final, the All-Around Final and the Apparatus Finals. **No additional training requests will therefore be accepted**. For gymnasts who do not progress beyond the Qualifications, open and free training session will be foreseen following the Qualifications.

A separate entrance and a **designated** area will be provided for the judges close to the training halls. The judges will be allowed access **exclusively** in this area (zone 6).

Podium training

Please refer to Appendix 12 for information on the MAG and WAG podium training schedules (subject to minor modifications). The MAG and WAG podium trainings will be held in accordance with the starting order of the FIG Draw for the Qualifications and will follow the Qualifications time periods. Reserve gymnasts within teams will be permitted to take part in podium training. Podium Training days will be considered as Training Days.

WAG Subdivision 12 on 01 October 2019 and MAG Subdivision 4 on 02 October 2019 will be officially open to the public. Please contact info@stuttgart2019.de for information on ticket sales. Further sessions might still go on sale at a later time.

Federations will be required to inform the LOC at the SID of their gymnasts' WAG Floor Exercise starting order for the sake of music playing (Appendix 17) by 29 September 2019 at 18:00 at the latest.

14. WARM-UP FORMAT AND PROGRAMME

Please refer to Appendix 12 for information on the MAG and WAG warm-up schedules (subject to minor modifications).

Warm-up

Before **Podium training, Qualifications, Team Final and All-Around Final**, warm-up time in the warm-up Hall will be allocated (including for the designated reserve gymnasts). Warm-up will be specifically timed for WAG, but will remain free for MAG.

Prior to the start of **Apparatus Finals**, a warm-up period of one hour will be provided to the gymnasts (including the designated reserve gymnasts) in the competition hall. This warm up period will end at the very latest 30 minutes prior to the beginning of the competition.

All designated reserve gymnasts will be entitled to use the Warm-up Hall until the start of the Qualifications, Team Final, and All-Around Final. For the Apparatus Finals, they will be entitled to use the Warm up Hall until the start of their respective apparatus.

"Touch" Warm-up

For the **Qualifications, Team Final and All-Around Final**, in addition to the allocated warm-up time in the warm-up Hall, a 30 seconds touch warm-up period per apparatus (with 50 seconds for the Uneven Bars and for Parallel Bars, including the preparation of the bars) will be granted to each gymnast on the Field of Play podium. The touch warm-up time is allocated to the whole team in team groups and it belongs to each gymnast in mixed groups.

For **WAG Vault**, while maximum two attempts are permitted in Qualifications, Team Final and All-Around Final, maximum 3 attempts are permitted in Qualifications to qualify for the Apparatus Finals.

The gymnasts will proceed with their touch warm-up on the podium followed by their competition as one group.

For the **Team Final**, two teams compete on each apparatus. The Teams proceed with their **touch warm-up separately one AFTER the other**, with the team of the gymnast competing first (as per the starting order) doing its touch warm-up first. A beep tone will indicate the start time for the touch warm-up of each team. Only teams entitled to doing their touch warm-up may be present on the Podium.

Example 1: starting order **1.SUI** 2.GER 3.SUI 4.GER 5.SUI 6.GER. Ttouch warm-up **1.SUI-SUI-SUI** immediately followed by 2.GER-GER-GER.

Example 2: starting order **1.GER** 2.SUI 3.GER 4.SUI 5.GER 6.SUI. Touch warm-up **1.GER-GER-GER** immediately followed by 2.SUI-SUI-SUI.

The touch warm-up immediately before **the Apparatus Finals** will take place in the warm-up hall only and not on the Podium.

15. COMPETITION FORMAT AND PROGRAMME

Please refer to Appendix 12 for information on the MAG and WAG Competition schedules (subject to minor modifications).

General Principles

Qualifications, Team Final, All-Around Final, and Apparatus Finals will be held in accordance with the 2019 FIG Technical Regulations including Section 2 for Artistic Gymnastics, Reg. 5.1 and 5.2, the MAG Code of Points 2017-2020 (including NSL# 32, 33, 34 and 35), the WAG Code of Points 2017-2020 (including NSL# 42 and 43 and Help Desk 7th Edition), as well as other FIG technical Directives.

These restricted Teams and Individual Gymnasts' WCH comprise exercises on each of the various apparatus to determine the Team World Champion, the All-Around World Champion and the World Champion on each Apparatus. In case of ties, the tie-breaking rules as defined in the FIG TR will apply.

These WCH are also part of the gymnasts' qualification for the **2020 Olympic Games in Tokyo**. They will serve to qualify:

- the remaining 9 MAG and 9 WAG teams from the Qualifications
- 12 MAG and 20 WAG All-Around gymnasts from the Qualifications
- a maximum of 18 MAG and 12 WAG gymnasts from the Apparatus Finals

The Competition Director and the Field of Play Managers will be in charge of the competitions, warm-ups, and training areas. All instructions given by them must be strictly observed, especially during TV broadcast (i.e. in relation with the marching-in and out).

During competition and touch warm-up on the Field of Play, gymnasts, coaches, and judges are absolutely prohibited from using any electronic device to talk, transmit or receive messages (mobile phones, mini-notebooks, computers, etc.) or use any camera or video device. D-Judges may use a personal computer **solely** for their necessary judging information and to record details of exercises for their final report. Gymnasts may use an electronic device on the Field of Play **solely** for the playing of personal music with wired headphones.

WAG coaches are encouraged to submit the written exercises (short hand writing) of their WAG gymnasts to the LOC at the SID up to the time of the Orientation Meeting.

For athletes' substitution or withdrawal, please refer to Section 1 Regulation 4.2 of FIG Technical Regulations

Qualifications and Starting Order

The gymnasts will be divided into groups consisting either of team groups (for Federations with teams) or of mixed groups (for Federations with individual gymnasts). The location of groups into the various subdivisions and the starting order of the Federation in the first rotation of each subdivision were decided by the draw. Subsequent rotations will proceed as per the standard rules should the nominative registrations permit it.

The FIG, in consultation with the TC and the LOC reserves the right to apply adjustments to the draw and starting order should the nominative registrations received or the final number of participants at the time of the competition generate organizational problems in terms of training, podium training, warm-up and competition schedules.

The MAG **and** WAG gymnasts will exceptionally be authorized to return to the warm-up hall during competitions (without any special approval) in order to share the designated stretching area and the apparatus. Priority will nevertheless be given to the gymnasts warming-up for the following subdivision (if any). Therefore, permission will be required from any federation(s) warming-up **before** the MAG and WAG gymnasts coming from the Competition Hall may use the stretching area or a specific apparatus. MAG and WAG gymnasts will be fully responsible for being present in the competition hall when required in order to perform their routine on time.

For the Qualifications, the confirmation of the starting order of the gymnasts making up a team (of the **5** gymnasts, **4** compete and the **3** highest scores count) and the starting order of the individual gymnasts (i.e. if more than one gymnast per federation and, if only one, to confirm if this gymnast will compete on all apparatus or not), will be decided by the Head of Delegation or his/her Representative. **The Head of Delegation or his/her Representative must also confirm if the gymnast(s) will perform one or two Vaults**.

This starting order will have to be submitted to the SID **24 hours** prior to the start of the respective MAG and WAG Qualifications at the latest (Appendix 7 and Appendix 8). As MAG and WAG Qualifications take place over two days each, the deadlines of 24 hours are fixed at the latest as follows:

- For WAG Subdivisions 1, 2, 3, 4, 5, and 6: **03 October 2019 at 09:00**
- For WAG Subdivisions 7, 8, 9, 10, 11, and 12: **04 October 2019 at 09:00**
- For MAG Subdivisions 1, 2, 3, and 4: **05 October 2019 at 10:00**
- For MAG Subdivisions 5, 6, 7, and 8: **06 October 2019 at 10:00**

If a federation does not respect this deadline, the gymnasts' starting order will be determined based on their bib numbers.

The **results** of federations with 3 Individual gymnasts **WILL NOT** count in the team ranking of the Qualifications.

At the end of the Qualifications, a list of Teams as well as MAG and WAG qualified gymnasts and reserves for the Team Final, the All-Around Final and the Apparatus Finals will be published and distributed. In case of ties, the tie-breaking rules as defined in the FIG TR will apply.

Team Final and Working Order

The 8 teams having obtained the highest total scores in the Qualifications take part in this competition. The working order of the 8 qualified men's and women's teams will be in accordance with the TR, section 2, Reg. 5.1.7.4. Gymnasts from two teams compete **alternately one after the other on each apparatus**: e.g. 1. SUI 2. GER 3. SUI 4. GER 5. SUI 6. GER.

The gymnasts' starting order (of the **5** gymnasts, **3** compete and **3** scores count) will have to be submitted to the SID **24 hours** prior to the start of the competition at the latest as follows:

- For WAG: **07 October 2019 at 14:30** (Appendix 8)
- For MAG: **08 October 2019 at 13:45** (Appendix 7)

If a federation does not respect this deadline, the gymnasts' starting order will be determined based on their bib number.

During Team Final, gymnasts are authorized to leave the competition hall to return to the Warm-up Hall if their starting order allows it. The gymnasts will be fully responsible for being present in the competition hall when required in order to perform their routine on time.

In case of ties, the tie-breaking rules as defined in the FIG TR will apply.

All-Around Final and Working Order

In order to qualify for the All-Around Final, the gymnasts must have participated in the Qualifications. The best 24 gymnasts from the Qualifications will qualify for the All-Around Final with a maximum of 2 gymnasts per Federation, and with 4 reserve gymnasts standing by.

The MAG and WAG competitions working order will take place in accordance with the TR, section 2, Reg. 5.1.7.2.

The Head of Delegation or his/her Representative is not required to confirm participation in the All-Around Final, but must inform the SID if he/she refuses a place and therefore withdraws a gymnast at the very latest 24 hours prior to start of the MAG and WAG All-Around Final (Appendix 9) as follows:

- For WAG: **09 October 2019 at 16:00**
- For MAG: **10 October 2019 at 16:00**

This applies to the qualified gymnasts and reserves.

Qualified gymnasts for the All-Around Final may be replaced by their NF with one of its other gymnasts at their discretion in accordance with Art. 4.2 of the FIG TR and provided that the said replacement has obtained a superior result to that of the first gymnast of reserve.

In case of ties, the tie-breaking rules as defined in the FIG TR will apply.

Apparatus Finals and Starting Order

The best eight gymnasts per apparatus from the Qualifications will qualify for the Apparatus Finals with a maximum of two gymnasts per Federation and with 3 reserve gymnasts per apparatus standing by. The MAG and WAG starting order will take place as per the gymnasts' drawing of lots results

The Head of Delegation or his/her Representative is not required to confirm participation in the Apparatus Finals, but must inform the SID if he/she refuses a place and therefore withdraws a gymnast at the very latest 24 hours prior to start of the MAG and WAG Apparatus Finals (Appendix 9) as follows:

- For MAG and WAG: **11 October 2019 at 16:00** for **Day 1**
- For MAG and WAG: **12 October 2019 at 13:00** for **Day 2**

This applies to the qualified gymnasts and reserves.

Qualified gymnasts for the Apparatus Finals may be replaced by their NF with one of its other gymnasts at their discretion in accordance with Art. 4.2 of the FIG TR and provided that the said replacement has obtained a superior result to that of the first gymnast of reserve.

During Apparatus Finals, gymnasts are authorized to leave the competition hall to return to the Warm-up Hall if their starting order allows it. The gymnasts will be fully responsible for being present in the competition hall when required in order to perform their routine on time.

In case of ties, the tie-breaking rules as defined in the FIG TR will apply.

Kiss and Cry

Gymnasts will be escorted to the Kiss and Cry, i.e. a special seat in the waiting area, to await their scores. Gymnasts are asked to remain seated until their score has been published.

For apparatus finals, the Kiss and Cry turns into a winner's box, i.e. the current leader has to stay until another gymnast reaches a higher score.

16. FIG CERTIFIED APPARATUS

The FIG Certified Manufacturer Supplier for these WCH will be SPIETH Gymnastics GmbH. The Color of the Floor Exercise mat will be blue. The Apparatus controls will be conducted as per the enclosed schedule. Please refer to the Directives for details on the list of Apparatus used.

17. NEW ELEMENTS, REQUEST TO CHANGE APPARATUS MEASUREMENTS, VAULT NUMBERS

The Head of Delegation or his/her Representative must submit to the LOC at the SID:

- Appendix 5 for "New Elements" prior to the time of the Orientation Meeting or at the latest before the start of Podium Training
- Appendix 6 for "Request to Change Apparatus Measurements" prior to the time of the Orientation Meeting or at the latest during Podium Training
- Appendix 10 for "Vault Numbers" prior to the time of the Orientation Meeting or at the latest one hour before the competitions' start.

18. WAG MUSIC

The music form will be available for download after each National Gymnastics Federation submits its Nominative Registration. This Excel document will already be partially filled out with the names of the gymnasts submitted at the Nominative Registration. The name of the composer, the title of the music the gymnast will perform to and the name of the artist or interpreter must be added. The structure of the form in itself must not be modified. Once completed, the form must be returned **EXCLUSIVELY by Email in XLS/XLSX format** (at ccachemaille@fig-gymnastics.org). **OTHER FORMAT (SUCH AS JPG OR PDF) WILL BE REFUSED.** In case of loss, the form may be re-downloaded by clicking on the button with the musical note to be found just to the right of the Registration button as indicated below:

While the LOC guarantees the respect for the rights of author and broadcasting of the musical works, each National Gymnastics Federation will also have to confirm that the Floor Exercise music of their WAG gymnast does not violate any copyrights and that it can be broadcasted within sports. This confirmation will be made by filling-in the aforementioned WAG Music Form and by returning it to FIG (at ccachemaille@fig-gymnastics.org) **by 04 September 2019** at the very latest.

19. JUDGES' PANEL, JURY OF APPEAL, AND SUPERVISORY BOARD

Refer to Appendix 2 for the judges' march-in and out.

D and R Judges

While the Difficulty and Reference Judges have been respectively drawn and nominated by the MTC and WTC, these judges **will count** in the judges' quota allowed per Federation.

E-Judges

Each Delegation entering a team (4 to 5 gymnasts) has the right to present two qualified E-judges in good standing of which one, at least, will be called upon to judge, provided that no R-judge was nominated or D judge was drawn. The total number of judges per NF may not exceed 2:

- If 1 R is nominated, then only 1 E can be assigned.
- If 1 D is drawn, then only 1 E can be assigned
- If 1 D is drawn, then no R can be nominated.

Each Delegation entering individuals (1 to 3 gymnasts) has the right to present one qualified E-judge.

The MAG and WAG E-judges' draw in Stuttgart will be conducted in accordance with the principles mentioned in the Technical Regulations art. 7.10.3 a) Section 1, and as outlined in the General and Discipline Specific Judges' Rules.

Jury of Appeal and Supervisory Board

The Jury of Appeal and Supervisory board consist of two members (one acting as President) and a third person to be designated in accordance with the matter of the appeal. In case of a judge's appeal, a person not involved in the decision of the Superior Jury and in the judging process of the apparatus concerned will be nominated.

20. ANNOUNCEMENTS, ROLL CALLS AND MARCH-IN AND OUT

During the competitions, the announcements will be made exclusively in English. The warm-up will end 10-15 minutes prior to the start of the competition session. The first roll call will be conducted in the warm-up hall 10 minutes prior to the start of the respective competitions.
The second roll call will be conducted at the entrance of the Competition Hall, 5 minutes prior to the start of the respective competitions. The gymnasts must remain in position and may not leave within these 5 minutes.

The competitors are required to follow the instructions of the LOC staff. Please refer to Appendix 2 for the gymnasts' march-in and out. The gymnasts are required to wear their competition attire for march-in and out. Coaches will be asked to enter the Field of Play by a separate entrance and to carry the bags of their gymnasts to their first apparatus.

21. SCORING

Longines will provide the official scoring equipment for these WCH. The Longines equipment will be used for the data management of the gymnasts' start lists, judges' lists, scores, and results. While the IRCOS system will be used in accordance with FIG Rules, the start list of competitors, the list of judges and the results will be distributed electronically via Email and through the event website.

Invalid Results marks

Please refer to FIG TR Section 1 Art. 8.5 for details on the designations and implications of invalid results marks, namely "Did Not Start" (DNS), "Did Not Finish" (DNF), "0" score, or "Disqualified" (DSQ).

22. INQUIRY

As per Art. 8.4 of the TR and the clarifications published in FIG Official Communication on 9 July 2018, inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the score of the following gymnast is shown. For the last gymnast of a rotation, this limit is one minute after the score is shown on the score board.

The person designated to receive the verbal inquiry (Inquiry Officer) has to note the time of receiving it and this starts the procedure. Only the accredited coaches in the competition area are entitled to submit an inquiry. **The expected score <u>must</u> be mentioned on the inquiry form for the inquiry to be accepted**. An area close to the podium where the coach of the competing gymnast can observe the exercise will be designated (Appendix 2). Late verbal inquiries will be rejected. A federation is not allowed to complain against a gymnast from another federation. Inquiries for the Execution scores are not allowed.

The inquiry must be confirmed as soon as possible in writing (Appendix 11), but within 4 minutes at the latest after the verbal inquiry. This procedure requires **<u>an agreement</u>** of payment of USD 300.-- for the first inquiry; USD 500.-- for the second inquiry and USD 1'000.-- for the third and all subsequent inquiries, lodged by the Federation throughout the WCH (and not starting from "1" again at each competition phase). Federations are not requested to pay cash **<u>as cash money is prohibited on the Field of Play</u>**. Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

After review of the inquiry, should the final score be higher, this sum will not be invoiced by FIG to the Federation. However, should the final score remain unchanged **<u>or be lower</u>**, the sum will be invoiced and transferred to the FIG Foundation. Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the rotation for the Qualifications, Team Final and the All-Around Final
- before the score of the following gymnast is shown for the Apparatus Finals.

Additional information are laid down in the Appendix to the Code of Points.

Fujitsu Judges' Support System Measurement-Gymnasts' Portrait Photo Session (FIG/Sports Presentation)

After each podium training session, the FIG portrait photo, sports presentation photo, and the Fujitsu body dimension measurement sessions will take place right after each other in and near the Press Relation Room near the Porsche-Arena / walkway to HMSH (Appendix 1).

23. CEREMONIES

Opening Ceremony

The Opening Ceremony presenting FIG, IOC, and NF Flags on the large screen, as well as playing the Host Country National Anthem and delivering the Oaths (i.e. Judges', Athletes' and Coaches') and speeches will take place on 03 October 2019 from 19:30 to 21:30 at the Theaterhaus right after the Head of Delegation Welcome reception of the City of Stuttgart.

The Opening Ceremony will be integrated in the Salto Mondiale show. Delegation members are welcome at the Opening Ceremony/Show but we request registration for participation since tickets are limited. Tickets for delegation members who want to attend need to be confirmed at the SID by 01 October at 12:00. Attendance of ticket holders is expected thus the LOC would highly appreciate if only delegation members who really want to visit the Ceremony/Show apply for tickets. Further information will be given during the Orientation Meeting.

Award Ceremonies

The awards ceremonies will be held as per the schedule enclosed and carried out in accordance with the FIG Regulations for Award Ceremonies. The Award Ceremonies will be conducted on a large stage within the Field of Play, rather than on the FX Podium. The persons requested to attend the awards ceremonies **and be present in time for the line-up prior to the ceremonies** will be as follows:

Team Final	Gymnasts from Teams ranked 1st-3rd, reserve gymnast, 1 coach
All-Around Final	Gymnasts ranked 1st - 8th
Apparatus Finals	Gymnasts ranked 1st - to 3rd

NEW: the teams or individual gymnasts will be required to wear their **national tracksuits**. The national flags of the best teams and individual gymnasts will be displayed on the large screen and the national anthem of the World Champions will be played.

The following awards will be given:

1st position	1 gold medal and 1 diploma per individual gymnast or team (including the reserve gymnast and one coach for the team)
2nd position	1 silver medal and 1 diploma per individual gymnast or team (including the reserve gymnast and one coach for the team)
3rd position	1 bronze medal and 1 diploma per individual gymnast or team (including the reserve gymnast and one coach for the team)
4th to 8th position	1 diploma per individual gymnast or team (including the reserve gymnast and one coach for the team)

Closing Ceremony

The closing Ceremony will be part of the final session on 13 October 2019 immediately after the conclusion of the Apparatus Finals in the Hanns-Martin-Schleyer-Halle. At the end of the Closing Ceremony the FIG flag will be handed over to a representative of the 50th FIG Artistic Gymnastics WCH to be held in Copenhagen (DEN) in 2021.

Distribution of Diplomas, Certificates and Souvenir Plaques

The diplomas, certificates and souvenir plaques will be distributed by the LOC to the Delegation Mail boxes after the Qualifications.

24. LONGINES PRIZE FOR ELEGANCE

The Longines Prize for Elegance will honor the All-Around women and men gymnasts judged to be the most elegant.

The basis for evaluating and awarding the Prize will include emotional appeal extending beyond technical considerations to beauty and charisma as well as grace and harmony of the movements. The prizes for men and women will be presented immediately before the Award Ceremony for the MAG All-Around Final.

25. MEDICAL SERVICES

The medical service is provided by the LOC according to the FIG Rules "MEDICAL ORGANISATION OF THE FIG COMPETITIONS AND EVENTS". Upon the WCH accreditation, the document "Medical and anti-doping practical information" will be handed out to each delegation. It contains information regarding the access to medical care and mentions useful contact details in case of emergency.

26. ANTI-DOPING CONTROL AND THERAPEUTIC USE EXEMPTIONS

Under the supervision of the FIG, doping controls will be organized according to the current WADA Code, WADA International Standards and FIG Anti-Doping Rules.

The doping controls may take place **at any time.** As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with his/her Federation, to submit his/her request to the FIG no later than 30 days before the start of this competition. No TUE request will be accepted nor approved on spot, except for duly justified emergency cases. Should you need further assistance about TUE requests, please contact the FIG at antidoping@fig-gymnastics.org.

27. PRIZE MONEY

The following Prize Money will be allocated to the medalists:

MAG Team Final	1st CHF 5'000+USD 10'000 2nd CHF 3'000+USD 6'000 3rd CHF 2'000+USD 4'000 4th USD 3'000 5th USD 3'000 6th USD 3'000	WAG Team Final	1st CHF 5'000+USD 10'000 2nd CHF 3'000+USD 6'000 3rd CHF 2'000+USD 4'000 4th USD 3'000 5th USD 3'000 6th USD 3'000
MAG All-Around Final	1st CHF 5'000 2nd CHF 3'000 3rd CHF 1'000	WAG All-Around Final	1st CHF 5'000 2nd CHF 3'000 3rd CHF 1'000
MAG Apparatus Finals (per apparatus)	1st CHF 3'000 2nd CHF 2'000 3rd CHF 1'000	WAG Apparatus Finals (per apparatus)	1st CHF 3'000 2nd CHF 2'000 3rd CHF 1'000

28. MEETINGS, INSTRUCTIONS, AND SEMINARS

Orientation Meeting

The Orientation Meeting will be held on 29 September 2019 at the Orientation Meeting Room HMSH from 20:00 to 21:00 (Appendix 1). Delegations have to attend this meeting with a max of **2** accredited members, including the Head of Delegation or his/her Representative. The Orientation Meeting attendance cards will have to be submitted at the entrance of the Orientation Meeting Room. Judges may **not** represent their country at the Orientation Meeting. Important information about the organization of these WCH will be given by the LOC and the FIG.

This Meeting will be held exclusively in English. Participation is compulsory as per Technical Regulations, Section 1, Reg. 5.12. Unjustified failure to attend this meeting will result in a sanction of CHF 1'000.- against the Federation to be paid to the FIG.

Judges' Instructions, Meetings, Briefings, Draw and Podium Training

Judges will be required to be present at the roll call. The judges must respect the dress code mentioned in the Code of Points. All the judges are required to take part in the instruction, briefings, and subsequent meetings in accordance with the schedule and location indicated under point 3 of this Workplan, or else, they will **not** be authorized to judge. They will receive warnings and possibly other sanctions.

All MAG and WAG judges (D, E, and R) are required to attend all podium subdivisions to be eligible for participation in all phases of the competition. The draws of the Judges' Panels for the Qualifications and Finals (following the Qualifications and the judges' evaluations) will be conducted by the MTC and WTC.

TC Meeting and Video Analysis

A continued evaluation of the judges' work will be carried out by the Superior Juries. This will be done by observation and scoring by the responsible members of the Superior Juries during the competitions and by a global video analysis after the competitions by the Technical Committee. In case mistakes are established, the responsible judges will be disciplined accordingly.

Longines instruction

The Longines Instruction will be held as follows:

MAG	01 October 2019 from 16:45 to 17:00 in the Meeting Room and if needed on the Field of Play during Podium Training days.	WAG	29 September 2019 from 16:45 to 17:00 in the Meeting Room and if needed on the Field of Play during Podium Training days.

MAG and WAG Athletes' Meetings

The MAG and WAG Athletes' Meetings will be held as follows:

MAG	10 October 2019 from 13:30 to 14:30 in the Meeting Room.	WAG	11 October 2019 from 13:30 to 14:30 in the Meeting Room.

Heads of Delegation Welcome Reception of the City of Stuttgart

The Heads of Delegation Welcome Reception of the City of Stuttgart will take place on 03 October, 2019 at the Theaterhaus from 17:30 to 19:30.

All information regarding this official reception and the bus transports will be distributed via the Delegation Mail boxes and the event website.

MAG Round Table

Those interested in participating are invited to take part in the MAG Round Table. The aim of this Round Table is to discuss the MAG Code of Points 2021-2024

This Round Table will be held on 10 October 2019 from 11:30 to 13:30 at the Meeting Room and will be presented by MTC President. As prior registration is required, each federation is kindly required to send to FIG Office (at ttoivanen@fig-gymnastics.org) Appendix 13 **by 04 September 2019**

WAG Round Table

Coaches and judges (for a maximum of four per Federation) are invited to participate in the WAG Round Table. The aim of this Round Table is to present the changes in the Code of Points for the XV cycle.

This Round Table will be held on 11 October 2019 from 11:30 to 13:30 at the Meeting Room and will be presented by the WTC. As prior registration is required, each federation is kindly required to send to FIG Office (at ccachemaille@fig-gymnastics.org) Appendix 14 **by 04 September 2019.**

FIG President Round Table

A maximum of two representatives per Federation are invited to participate in the Round Table presented by FIG President Morinari Watanabe (this maximum includes an interpreter). This FIG President Round Table will be held on 12 October 2019 from 10:00 to 11:30 at the Meeting Room. As prior registration is required, each federation is kindly required to send to FIG at ttoivanen@fig-gymnastics.org) Appendix 15 **by 04 September 2019**

FIG President Meeting with Top Coaches (BY INVITATION ONLY)

FIG President Meeting with Top Coaches (by invitation only) will be held as follows:

MAG	08 October 2019 from 17:30 to 19:00 in FIG Room	WAG	09 October 2019 from 17:30 to 19:00 in FIG Room

The top 3 federations from the Team Qualifications Ranking of these 2019 World Championships, then the top 2 additional federations from continents not already represented, will be invited. Each federation may bring a maximum of two representatives (this maximum includes an interpreter).

The goal of these meetings is for FIG to acquire feedback notably on the World Championships, the Junior World Championships, the 2021-2024 Code of Points, the 2024 Olympic qualification system, and the competition formats used.

Round Table on Medical, Anti-doping Fight and Education

The FIG Anti-doping, Medical, and Scientific Commission will invite all accredited National Federations' Medical doctors and Paramedical Staff to a Medical Round Table to be staged on 13 October 2019 from 09:30 to 11:00 at the Meeting Room. This Medical Round Table, presented by Dr. Yasunobu Iwasaki, is **highly recommended**. It is meant to provide valuable information on medical, anti-doping fight and education.

Judges' Leisure Day

The WAG Judges' Leisure Day will be on 02 October 2019. All WAG judges are cordially invited. Departure will be by bus from the Hotel Europe at 9:00 and Hilton Garden Inn at 9:15.

The MAG Judges' Leisure Day will be on 04 October 2019. All MAG judges are cordially invited. Departure will be by bus from Hilton Garden Inn at 8:45 and the Hotel Europe at 9:00.

Lists to confirm participation will be available at the Info point in the Messehotel Europe.

29. MEDIA AND TV

Media representatives of FIG member federations

The FIG delivers a limited number of media credentials (max. 2 EF and 1 EFP) per federation to the communications staff of FIG member federations. The deadline for registration was 24 July 2019. The FIG Accreditation Rules and Media Rules have to be strictly respected.

Media Positions

Mixed Zone

Gymnasts must exit the Field of Play through the Mixed Zone after podium training sessions and competitions. This is where journalists collect flash quotes from the competitors. While there is no obligation for a gymnast to STOP for interviews, it is compulsory for them to pass through the mixed zone according to the FIG Technical Regulations 2019, Reg. 4.11.15.

Federations are responsible for the proper and timely appearance of their gymnasts at press and media opportunities, such as the mixed zone and press conferences. Any federation whose athletes do not appear as stated above will be fined for each infraction. The amount of the fine has been fixed by the FIG Council in 2002 at CHF 2'000.-.

Cooperation with the press is most appreciated. To assist gymnasts to talk to the press, each participating federation may ask for one Mixed Zone Card, which allows staff to accompany gymnasts on the athletes' lane of the mixed zone. The cards are distributed onsite by the FIG Media staff.

Training halls

Media representatives are welcome in the training halls. However, they are kindly requested to remain in the designated areas (Zone 10) and not to disturb the training.

Warm-up halls

Warm-up halls are a No Go Zone for the media. Access will not be authorised.

Podium training

All accredited media representatives have free access around the Field of Play during the official podium training sessions. ENR card holders are accepted with cameras.

Award ceremonies

After the playing of the national anthem, gymnasts are requested to face all directions, together, to wave to the spectators and to allow photographers to take photos of all medallists.

Medallists' press conferences

No medallists' press conferences are scheduled for this event.

Publicity on Competition Attire – National Emblems

Publicity and national emblem rules on attire and equipment must be strictly respected as per the FIG Advertising Rules. As the Code of Points foresees deductions should the FIG Publicity Rules not be followed, each NF were able to fill in the online Publicity form if deemed necessary by 4 July 2019 in order to have it approved. Please refer to the Directives for additional information on the Publicity Rule Chart.

Athletes images for improved Sport Presentation

The FIG has developed a system that allows us to use athletes profile photos for improved sport presentation during our WCH. The images will be shown on the scoreboards and video screen in the competition hall, during the TV broadcast and on the FIG website as part of the athletes' biographies. In order for us to promote your athletes and sponsors in the best possible way, an **official and compulsory athlete photo session** for all gymnasts will be organised during the Podium trainings. Your athletes are requested to wear their national tracksuit and any visible branding must meet the FIG Advertising Rules.

Television

Live television production of the finals is guaranteed. Competitors are requested to strictly follow the instructions of the Local Organising Committee.

Cameras and video recording

In order to protect media rights, personal video or TV cameras and recording in the competition hall including from the spectators' **and delegation seating** is permitted solely for personal, private, non-commercial and non-promotional purposes, with the exclusion of licensing, broadcasting and/or publishing any such video and/or sound recordings including on social media and the internet. The only exceptions are the host broadcaster, rights holders and IRCOS cameras.

All exercises on each apparatus will be recorded in high definition by digital video cameras (IRCOS).

Photos without flash may be taken from the seats in the competition hall. In the training and warm-up halls, coaches may only take videos of their own gymnasts.

30. GYMNASTICS AMBASSADOR

Catalina Ponor (ROU), three-time Olympic champion at the Athens Games in 2004, and Fabian Hambüchen (GER), the 2016 Olympic Champion on the Horizontal Bar, are the Gymnastics Ambassadors for these WCH. They will present medals, especially the gold medal to the All-Around winners. They will also be available for photo shoots, autograph sessions, meeting with athletes, interview requests and other activities from the FIG and the LOC on site.

31. FAN ZONE

Fair: The Fair will provide an enhanced experience for visitors while attending Stuttgart2019 at the Hanns-Martin-Schleyer-Halle. There will be several booths located at the main entrance of the venue and on the exhibition level offering activities like an activation zone, sales booths, a merchandising shop and information booths run by our sponsors.

Kids Club: While the international gymnastics stars compete in the arena, the "little ones" - whether with their parents, their club, their kindergarten or their school class – can experience gymnastics in a new, active way. The Kids Club in the Hanns-Martin-Schleyer-Halle comprises seven rooms for children aged 3 to 10 years, where they can move freely. In addition, suggestions are given how increased movement can be integrated into the everyday life of children.

Salto Mondiale: Salto Mondiale is a show created especially for the World Gymnastics Championships. It will run at the Theaterhaus Stuttgart from 03 to 07 October 2019. This gymnastics show celebrates the worldwide art of body control in a contemporary way. Artists from all over the world present the breath-taking variety of gymnastics: from urban, via streetstyle, parkour and tricking to classic‘ gymnastics.

City Event: We take the Gymnastics WCH to the city! A varied program celebrating all facets of gymnastics awaits you at the Schlossplatz in Stuttgart. A highlight is the parkour competition on 11 and 12 October 2019, with freestyle and speed challenges. If you do not just want to watch the athletes but become active yourself, you should not miss our Somersault-Station or the Gymnastics Warrior Stuttgart2019 from 04 to 13 October in the city centre.

32. TOURIST INFORMATION

Please consult the separate Delegation Manual for tourist tips, or refer to https://www.stuttgart-tourist.de/en for online tourist information services or visit the conveniently located (across from the main station) Tourist Information "i-Punkt" Stuttgart, Königstraße 1 A, 70173 Stuttgart (open from 10:00 - 17:00).

Ticketing

Please address all ticket requests to info@stuttgart2019.de. Please note that tickets are already practically sold out for some events.

Currency

The currency in Stuttgart is the Euro (€)

Power Supply

Voltage 230 volts; frequency 50 Hz. An adapter might be needed.

Weather in Stuttgart in September - October

Average minimum:	6-10°C / 43-50°F	Average maximum	14-21°C / 57°-70°F
Average wet days:	11-12 days	Average daily sunshine:	3-6 hours

GMT

During the event, local time in Stuttgart will be CEST, i.e. GMT/UTC + 2 hours.

Popular attractions

Please consult the **Delegation Guide**, https://www.stuttgart-tourist.de/en/tourist-info or go to the **i-Punkt Tourist Information**, Königstrasse 1 A, in downtown Stuttgart across from the main station for information about popular attractions in Stuttgart.

Official Event Merchandise

Official event merchandise will be available for purchase throughout the Championships at the store within the Fair. Prior to the start of the event World Championships merchandise can be purchased online: http://www.turn-wm.shop/

33. SUMMARY OF REMAINING DEADLINES AND APPENDICES

FIG ONLINE SYSTEM	CLOSING DATE
Nominative Registration Step 1	04 September 2019 till 23:59 Swiss time
Nominative Registration Step 2	16 September 2019 till 23:59 Swiss time
WAG Music Form	04 September 2019 till 23:59 Swiss time

LOC ONLINE SYSTEM	CLOSING DATE
Visa Request	04 September 2019
Travel Schedule for Arrivals and Departures	04 September 2019
Accommodation By Name	04 September 2019
Meals (if applicable) by Name	04 September 2019
Insufficient Insurance Coverage (if applicable)	04 September 2019
Music Uploads (mp3)	16 September 2019

PAYMENT TO LOC	DATE TO BE RECEIVED ON ACCOUNT
Accommodation Costs last 50%	10 September 2019
Meals and Farewell Party Costs last 50%	10 September 2019

APPENDICES	TOPICS	DEADLINES AND DISTRIBUTION
Appendix 1	General Overview/Training Halls	Distribution via the Workplan
Appendix 2	Field of Play	Distribution via the Workplan
Appendix 3	Accreditation Modification	17 Sept. till Accreditation: to ccachemaille@fig-gymnastics.org Accreditation till 13 Oct: to SID
Appendix 4	National Anthem/National Flag	At Accreditation Center
Appendix 5	New Elements	To SID prior to Orientation Meeting or before start of Podium Training
Appendix 6	Request to Change Apparatus Measurements	To SID prior to Orientation Meeting as well as during Podium Training
Appendix 7	MAG Confirmation of Starting Order for Qualifications and Team Final	MAG Qualif Sub 1-4: 05 Oct. at 10:00 to SID MAG Qualif Sub 5-8: 06 Oct. at 10:00 to SID MAG Team Final: 08 Oct. at 13:45 to SID

Appendix 8	WAG Confirmation of Starting Order for Qualifications and Team Final	WAG Qualif Sub 1-6: 03 Oct. at 9:00 to SID WAG Qualif Sub 7-12: 04 Oct. at 9:00 to SID WAG Team Final: 07 Oct. at 14:30 to SID
Appendix 9	Gymnast's Withdrawal for All-Around Final and Apparatus Finals	MAG AA Final: 10 Oct. at 16:00 to SID WAG AA Final: 09 Oct. at 16:00 to SID MAG/WAG Apparatus Finals Day 1:11 Oct. at 16:00 to SID MAG/WAG Apparatus Finals Day 2: 12 Oct. at 13:00 to SID
Appendix 10	Vault Numbers	To SID prior to Orientation Meeting or 1h before competitions' start
Appendix 11	Inquiry	Distribution via the Workplan Refer to Point 22 Inquiry of this Workplan
Appendix 12	MAG and WAG Schedules (subject to minor modifications)	Distribution via the Workplan
Appendix 13	MAG Round Table	04 Sept. to ttoivanen@fig-gymnastics.org
Appendix 14	WAG Round Table	04 Sept. to ccachemaille@fig-gymnastics.org
Appendix 15	FIG President Round Table	04 Sept. to ttoivanen@fig-gymnastics.org
Appendix 16	First Class Assistance for Athletes and Judges	Distribution via the Workplan
Appendix 17	Floor Exercise Starting Order for WAG Podium Training	29 Sept. at 18:00 to SID

Sincerely Yours,

Nicolas Buompane
Secretary General