FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



COIMBRA TRAMPOLINE WORLD CUP, COIMBRA – 5TH TO 6TH JULY 2025



DIRECTIVES TRA and TUM and DMT

EVENT ID: 17897

Dear FIG Affiliated Member Federation,

Following the decision of the Executive Committee, the Gymnastics Federation of **Portugal** has the pleasure to provide information related to the organization of the **Coimbra Trampoline World Cup**

FIG	Fédération Internationale de Gymnastique (FIG)
	Contact person: Rui Vinagre
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	Tel: general: +41 21 (0) 321 55 10 / Direct: +41 (0) 21 321 55 32
	e-mail: rvinagre@fig-gymnastics.org
	website: www.gymnastics.sport
HOST FEDERATION	Gymnastics Federation of Portugal
	Contact Person: Teresa Loureiro
	Estrada da Luz, n.º 30-A
	1600-159 Lisboa, Portugal
	Tel: +351926241139
	e-mail: teresa.loureiro@ginastica.org
	website: www.ginastica.org
ORGANIZING	Associação Académica de Coimbra
COMMITTEE	Secção de Ginástica
	R. Padre António Vieira, 1
	3000-315 Coimbra, Portugal
	Contact Person: Jorge Abrantes
	Mobile: +351 918 733 044
	e-mail: worldcup@coimbragymfest.org
	website: http://coimbragymfest.org/en/home/
LOCATION	Coimbra - Portugal
DATE	From 5th to 6th July, 2025
VENUE	Pavilhão Multidesportos Mário Mexia
	Praça Heróis do Ultramar
	3030-327 Coimbra, Portugal
	Tel.: +351 239 796 625
	website: https://www.cm-coimbra.pt/areas/viver/desporto/equipamentos-
	desportivos/pavilhao-multidesportos-m-m
APPARATUS	A detailed list of Apparatus supplied to be used for this world cup will be
SUPPLIER	published on the FIG website.

PROVISIONAL SCHEDULE

Arrival of Delegations
· ·
Training and Podium Training
Orientation Meeting
Judges' Instruction
Qualification TRA Ind., TUM*, TRA SYN** and
DMT*
Bivii
Finals (must be run separately)
DMT W
DMT M
TRA IND W
TRA IND M
TUM W
TUM M
TRA SYN W
TRA SYN M
Departure of Delegations
2 0 2 0 0 2 0 0 9 0 10 10

^{*}TUM and DMT can be run simultaneously with TRA individual or synchro

It will be possible to organize early trainings (July 1st and 2nd) if requested by the nominative deadline.

PARTICIPATION

The World Cup competition will consist of Qualifications and Finals.

Participation in the Qualifications:

- All competitors must take part in the qualifications.
- •In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with the same final score will receive the same world cup points.

Participation in the Finals:

- The top eight gymnasts or pairs from the qualifications qualify for the finals.
- •Max. 2 individuals or 1 pair per NF per discipline.
- •In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.
- •If there are less than 4 countries registered in a category after the definitive deadline, no medals, prize money and World Cup points will be awarded.

Cancellation Policy (valid for TUM and DMT only):

- •The **organizing member Federation (LOC)** may cancel the competition if at the time of the definitive entry there are less than 4 countries registered in this category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF).
- •The participating member Federation (NF) may cancel its participation without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines.

Procedure and deadlines for the cancellation by the organising member federation or participation by the NF is as follows:

^{**} SYN qualifications may also be run in the morning of day 4.

	•FIG shall inform the organising member federation about the participation, within 5 days after the Definitive registration deadline.		
	•The organising member federation has the possibility to cancel the event respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted.		
FEDERATIONS INVITED	The Organizing Member Federation invites all FIG Member Federations who have paid their annual membership fee for Trampoline Gymnastics.		
SIZE OF DELEGATION AND FIG LICENCE	Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The maximum size of each delegation is as per FIG Rules for Accreditation.		
AGE LIMITS	Participating gymnasts must be at least 17 years (born in 2008 or before) in all disciplines.		
JUDGES AND JURIES	The number of Judges' panels may be decided by the organizing member federation depending on the number of participating competitors and judges. The Judges' panels will be set up by a draw – directed by the FIG Technical Delegate – from the judges present at the event. Each participating federation must provide minimum one judge per discipline in which they participate, according to the requirements in force. Failure to do so will result in a fine of CHF 2'000 to be paid to the organizing member federation for the cost of providing another judge. The organizing federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. For categories and eligibility, please refer to the FIG General Judges Rules, Art 5.		
COACHES	No coaches will be accepted in this World Cup without a valid coach-sport profile at the deadline of the Nominative Registration. In order to be considered, the coach-sport profile (including all relevant documents) must be submitted in FIG Database on 14 May 2025 at the very latest (two weeks prior to the deadline for Nominative Registration).		
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG. The FIG Technical Delegate will serve as President of the Superior Jury.		
REGISTRATION DEADLINES	Provisional, Definitive and Nominative registrations must be completed by entering the composition of the delegation on-line on: https://database.gymnastics.sport/login These registrations will only be accepted from FIG Gymnastics Member Federations. Provisional registration 27th, February, 2025 4 months prior to the event		
	Definitive registration: 30th, April, 2025 2 months prior to the event Nominative registration 28th, May, 2025 4 weeks prior to the event		
	Late registrations and registrations which are not accompanied by the requested payments (if any) are subject to fines as follows:		
	Fine for missing or late Provisional CHF 500 Registration		
	Fine for missing or late Definitive Registration Fine for missing or late Nominative Registration Registrations made after the gymnasts' drawing of lots will not be accepted		
DDAWING OF 1 OF	and the Delegations will not be authorized to participate.		
DRAWING OF LOTS	The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.		
ENTRY FEES	The cost for the entry fee is 145 € (one hundred and forty-five euros) per gymnast		

The invited participating federations must pay for all entry fees. At the time of the Definitive registration (2 months prior to the event) 100% of the entry fee must be paid to the LOC. The entry fee is not refundable. Exception is if because of low number of participants, the event is no longer a FIG World Cup. Entries without payment of the entry fees will be considered as invalid and will be refused. The cost is person/nigh and includes (Package): **ACCOMMODATION** Room Breakfast (Hotel) + lunch + dinner **Banquet** Transfer from Porto Airport to Hotel/Sports Hall and back Daily transportation from Hotel to Sports Hall and back Hotel Vila Galé Coimbra **** The costs in this hotel are as follows (the cost is per person/night) 200€ (single) 170€ (double) 155€ (triple) Hotel Dona Inês **** The costs in this hotel are as follows (the cost is per person/night) 190€ (single) 165€ (double) 150€ (triple) River Suites *** The costs in this hotel are as follows (the cost is per person/night) 175€ (single) 150€ (double) 130€ (triple) Hotel D. Luís *** The costs in this hotel are as follows (the cost is per person/night) 170€ (single) 145€ (double) 125€ (triple)

Ibis Hotel **

The costs in this hotel are as follows (the cost is per person/night)

160€ (single)

145€ (double)

Hotel Vitória **

The costs in this hotel are as follows (the cost is per person/night)

155€ (single)

140€ (double)

120€ (triple)

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by **30th April**, **2025** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

Depending on uptake, a hotel at the same standard may be substituted.

The invited participating federations must pay for their accommodation costs. At the time of the Definitive registration (**30th April**, **2025**) 50% of the accommodation costs must be paid to the LOC Entries without the payment of the 50% of the accommodation costs will be considered as invalid and will be refused. The remaining 50% of the accommodation costs must be paid by **28th May**, **2025**.

MEALS

Lunch and Dinner will be served nearby Sports Hall.

All Meals are included in Full Pack;

FINAL BANQUET

Banquet and Final Party are included in Full Pack;

INTERNATIONAL TRANSPORTATION	The participating delegations must pay for the travel costs of their members. The Travel Schedule Form must be returned to the LOC by 28th May , 2025 .
LOCAL TRANSPORTATION	Delegations that book Full Pack will be offered transport from: - Porto International Airport (OPO) to Hotel/Sports Hall and back - The Hotel to Sports Hall and back In case of need, is possible to arranged transfer from Lisbon International Airport (LIS) at delegation expenses. Quotation on demand. Information about flight details should be sent to OC until 28th May, 2025.
VISA	Please verify immediately with your travel agent or the Portugal Embassy or Consulate in your country if a visa is required for your travel to Portugal. an official invitation letter, provided that the request is made before 30th April , 2025. The request must include the full name, date of birth, gender, function, passport number, passport expiry date, and the arrival and departure dates of the delegation member as well as the city the visa application letter must be sent to.
INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation. Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges. If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the
ACCREDITATION	All delegations will be conducted to the hall (accreditations desk) upon arrival to Coimbra. Accreditation cards will be distributed at the Accreditation desk situated at the Competition Venue upon arrival of the delegations. The following items will be checked there with the Heads of delegations: Passport of all members of the delegations Flight schedule The medical insurance for the members of the delegations 2 copies of competition cards for each gymnast/synchro pair National anthem and national flag In order to accelerate the process of the accreditation, each participating Federation is kindly requested to send photos of each member of its delegation until 28 th May, 2025. The photos (identity colour photo in JPG format) should clearly indicate the corresponding full name in the file title. In addition, the LOC will distribute information regarding the safeguarding Officer operations plan upon accreditation.

FINANCIAL Federations which have not fulfilled their financial obligations towards the **OBLIGATIONS** FIG (e.g. annual membership fees, unpaid invoices, etc.) or the LOC may not be allowed to participate in these World Cups. Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation. Account Name: AAC - Secção Ginástica **BANK ACCOUNT INFORMATION** Bank Name: Santander Totta Agency Name: Coimbra Polo I IBAN: PT50 0018 0003 53098810020 74 Swift Code: TOTAPTPL Please integrate the payment's purpose as follows: TWC25 + Name of the Delegation. The participating delegation is responsible for covering all bank fees in connection with the bank transfers. All bookings (Accommodations, Meals, Banquet and Transfer) cancelled **CANCELATION POLICY** until 30th April, 2025 at the very latest, will be subject to a cancellation fee of 0%. All reserves (Accommodations, Meals, Banquet and Transfer) cancelled from 1st May, until 28th May, 2025 at the very latest, will be subject to a cancellation fee of 50% to be paid by the delegation concerned. All reserves (Accommodations, Meals, Banquet and Transfer) cancelled from 29th May, 2025 until the arrival of the delegations on site or "no show" will be subject to a cancellation fee of 100% to be paid by the delegation concerned. **TIE BREAKING RULES** In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. The gymnasts with same final score will receive the same World Cup points. If there is still a tie, the points of the respective ranking are added and divided by the number of tied gymnasts / pairs. Example: 1, 1, 3 (points for rank 1 and 2 is added and divided by 2) 1, 2, 2, (points for rank 2 and 3 is added and divided by 2) The same principle applies to the prize money. **PRIZE MONEY** The organising member federation will pay the following prize money per discipline (amounts in Swiss Francs – CHF) - "discipline" means every final: individual trampoline men, individual trampoline women, synchro men, etc. The prize money, free of any deductible taxes, will be distributed in Swiss francs as follows: Prize money (CHF) Ranking 1'600 1 2 1'050 3 550

No prize money, medals and World Cup Series Ranking Lists points will be given, if there are less than 4 participating federations in a category.

In case of a tie, the prize money will be added and divided by the number of gymnasts:

- 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2)
- 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)

No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category. This must be mentioned in the invitations.

ASSIGNMENT OF WORLD CUP SERIES RANKING POINTS

In principle, the official results and the updated FIG World Cup Series Ranking List will be published on the FIG web site within one working day after the competition.

Separate World Cup Series Ranking Lists are established for every discipline, beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

- Trampoline Individual Men / Trampoline Individual Women
- Trampoline Synchro Men / Trampoline Synchro Women
- Tumbling Men / Tumbling Women
- Double Mini-Trampoline Men / Double Mini-Trampoline Men

For individual Trampoline, Tumbling and Double Mini-Trampoline, World Cup points are assigned to the competitors by name.

Trampoline Synchro pairs are listed by name but considered as an entity. In case of change of a Synchro partner, the Synchro Pair is considered as a new pair.

World Cup Points will be assigned to the competitors as follows:

Rank	Points	Rank	Points
1	60	16	15
2	55	17	14
3	50	18	13
4	44	19	12
5	38	20	11
6	32	21	10
7	28	22	9
8	25	23	8
9	22	24	7
10	21	25	6
11	20	26	5
12	19	27	4
13	18	28	3
14	17	29	2
15	16	30	1

	In the case that less than four federations participate per category, no World Cup points, no medals and no prize money will be given.
WINNER OF THE ANNUAL WORLD CUP	The winner of the annual World Cup per category is the individual gymnast / pair with the highest number of points of the World Cup Series Ranking List after the last event of the year:
	A special award ceremony will be held at the last World Cup Competition of the year (Cat. A) in which the World Cup winner will receive the World Cup.
EVENT MANAGER	Executive Director: Jorge Abrantes
	R. Padre António Vieira, 1
	3000-315 Coimbra, Portugal
	Mobile: (+351) 918 733 044
	e-mail: worldcup@coimbragymfest.org
	website: http://coimbragymfest.org/en/home
MEDIA	Ms. Márcia Sobral
	e-mail: marcia sobral@ginastica org

COCIAL MEDIA	Feedback white a live and the second FEED was a still the second FEED and the second F
SOCIAL MEDIA	Facebook: https://www.facebook.com/FFGymnastique/?fref=ts
	Twitter: https://twitter.com/ffgymnastique
	Instagram : https://www.instagram.com/ffgymnastique/
	Facebook : https://www.facebook.com/fig.gymnastics
	Facebook: https://www.facebook.com/ginasticaportugal/
	Youtube: https://www.youtube.com/channel/UCDzgHYmFxjfjG7A-CfM2Nsw
	Instagram: https://www.instagram.com/ginasticaportugal/
	Twitter: https://twitter.com/fgp_ginastica
MEDICAL	The LOC. will provide first aid medical services. A team of a Doctor and
	physiotherapists will be present during the competition.
OFFICIAL HOSPITAL	Hospitais da Universidade de Coimbra
0111011121100111112	Praçeta Prof. Mota Pinto
	3000-075 Coimbra, Portugal
ANTI DODINO	Tel: (+351) 239 400 400
ANTI-DOPING	Doping controls
	Doping controls will be organised by the International Testing Agency (ITA)
	on behalf of the FIG and according to the World Anti-Doping Code (WADC),
	the international standards enacted by the World Anti-doping Agency
	(WADA) and FIG Anti-Doping Rules.
	Host federation WADC compliance
	The exploitation of any rights related to the hosting of an event is subject, at
	all times, to the compliance with the WADC and the international standards
	enacted by WADA.
	Regardless of whether the event has already been allocated or not, the FIG
	may terminate any collaboration with the host federation or the LOC,
	immediately and without paying any penalty and/or compensation or incurring
	liability of any kind, under the following circumstances:
	(i) if the National Anti-Doping Organisation (NADO) in charge in the concerned
	country is declared non-compliant by WADA
	(ii) if the relevant country has been ruled ineligible to host the event.
	In such cases, the FIG is entitled to reassign the event to any other host
	federation in another country where the WADC and the WADA international
	standards are fully respected.
SAFEGUARDING	From the official date of arrival until the official day of departure of the event,
	participants (gymnasts, coaches, judges and any other delegation members)
	have the opportunity to contact by phone or e-mail the LOC Safeguarding
	Officer in case of harassment or abuse of any type or if they are worried or
	do not feel comfortable.
	The information regarding the LOC Safeguarding Officer will be
	communicated upon arrival of the delegations.
	In addition, posters of the "10 Golden Rules of Gymnastics", the FIG
	campaign to raise awareness about youth protection in Gymnastics, will have
	to be displayed in several locations, including training and warm-up halls and
	public zones.
MARKETING	The FIG advertising and publicity norms will be respected.
TELEVISION	The Organizing Member Federation must guarantee the production of a
	basic feed.
	The name of the Host Broadcaster and the person in charge of the TV
	production will be the following:
	Host Broadcaster: RTP
	Address: Av. Marechal Gomes da Costa, Nº 37 1849-030 Lisboa – Portugal
	International TV Rights Distribution: IEC
	Mr. BARROSO Miguel
	Av. Marechal Gomes da Costa, Nº 37 1849-030 Lisboa
	Tel.: +351 919 180 699
	e-mail: mbarroso@rtp.pt
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SCORIGN RESULT SERVICE AND VIDEO CONTROL SYSTEM

The Organising Member Federation will provide a scoring and result service "Sporttech"

Mr. MIGUEZ Bernardo

Tel: +351 932 408 003

e-mail: Bernardo.miguez@ginastica.org

- with outputs as provided by the official scoring/data handling provider at FIG World Championships, including a high-quality video system which allows the recording, storage and provision of compilation of the recorded images for the President of the Superior Jury (FIG Technical Delegate). The videos with music integrated must be sent to the FIG Offices within one week after the competition.

Throughout the competition, the system must be able to redisplay in real time, normal speed, slow motion or fixed image, the different sequences and the registered scores of every exercise performed for the President of the Superior Jury. The scoring and result system must include a TV graphics generator. The presentation of the TV graphics on the international signal must be identical to those used at the FIG World Championships.

Mr. MIGUEZ Bernardo

Tel: +351 932 408 003

e-mail: Bernardo.miguez@ginastica.org

The recording is done using the OBS software with a 4K camera and the video is visualised using VLC.

RULES AND REGULATIONS

The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviations mentioned in these directives or in the FIG World Cup Rules for Trampoline Gymnastics:

- Statutes
- Code of Ethics
- Code of Conduct
- Technical Regulations
- License Rules
- Code of Points and relevant Newsletters
- General Judges' Rules
- Specific Judges' Rules for Trampoline Gymnastics
- Medical Organization of the FIG Competitions and Events
- Anti-Doping Rules
- Framework for safeguarding athletes and other participants from harassment and abuse in sport during events
- Media Rules
- Apparatus Norms
- Rules for Advertising and Publicity
- Accreditation Rules
- Rules for Awards Ceremonies
- World Cup Rules for Trampoline Gymnastics

and subsequent decisions of the FIG Executive Committee

DEADLINES Provisional registration (on-line) 27th, February, 2025 Definitive registration (on-line) 30th, April, 2025 Nominative registration (on-line) 28th, May, 2025 Accommodation form 30th, April, 2025 28th, May, 2025 Travel schedule form Visa request form 30th, April, 2025 Meals form All meals are Included in Full Pack Accommodation Payment of the entry fee 30th, April, 2025 Payment of the accommodation costs 30th, April, 2025 (first 50%) Payment of the accommodation costs 28th, May, 2025 (last 50%) Payment of the local transportation Included in Full Pack Accommodation Included in Full Pack Payment of the meals accommodation Included in Full Pack Payment of the banquet Accommodation Payment of the fine for missing judge 28th, May, 2025

Sincerely Yours,

Place and date: Lisboa, 30.06.2024

FGP

Terusa Lourzera

Executive Director of the FIG affiliated NF